

LOSS PREVENTION



FIRE EXTINGUISHER SAFETY

In the event of a fire, knowing how to effectively use a fire extinguisher can make a significant difference in containing small fires and preventing further damage. Let's explore the PASS technique together.

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How to use Weekly Meeting Topic Guides

What are the Weekly Meeting Topic guides?: One-page topic guides to help managers educate their sales team on sales growth topics and strategies.

Goal: BSPK morning meetings are designed for one simple purpose:
to modify behaviors in order to achieve a desired result.

Weekly Topic: The meeting is intended to be delivered daily for an entire week in order to ensure that all team members have fully absorbed the content before moving on to the next topic.

Sections: BSPK morning meetings are divided into 4 easy steps.

- Introduction
- Questions for the team
- Teach the topic
- Set the expectation

Meeting time: A morning meeting should be no longer than 15-20 minutes.

Best practices:

- Review the content before your morning meeting
- Deliver the meeting in your own voice without reading verbatim from the meeting notes
- Use the guide as a reference but always make eye contact with your team
- After the meeting, be present on the sales floor and be prepared to provide in-the-moment coaching where needed

Fire Extinguisher Safety: Know the PASS Technique

Step 1 Introduction

Good morning team. This week's topic focuses on an essential skill that contributes to our workplace safety: the Fire Extinguisher PASS Technique. Hopefully you will never need to use this training but in the event of a fire, knowing how to effectively use a fire extinguisher can make a significant difference in containing small fires and preventing further damage. Let's explore the PASS technique together.

Step 2 Questions for the team

- First of all, does everyone know where the fire extinguishers are located in the store?
- Have you ever been in a situation where you had to use a fire extinguisher?

Step 3 Teach the topic

The PASS technique is a simple yet effective method for using a fire extinguisher. Here's what each letter in PASS stands for:

Here are some key points to consider when identifying phishing attempts:

P: Pull the Pin: Begin by pulling the pin located at the top of the fire extinguisher. This action will break the tamper seal and allow you to discharge the extinguisher.

A: Aim at the Base of the Fire: Aim the nozzle or hose of the fire extinguisher at the base of the fire, not at the flames themselves. Directing the extinguishing agent at the base helps to smother the fire and prevent it from spreading.

S: Squeeze the Handle: Squeeze the handle or lever to discharge the extinguishing agent. Maintain a firm grip on the extinguisher while applying pressure to the handle.

S: Sweep from Side to Side: Sweep the extinguisher from side to side while continuing to aim at the base of the fire. Use a sweeping motion to cover the entire area of the fire with the extinguishing agent until the flames are fully extinguished.

It's important to remember that the PASS technique should only be used when it is safe to do so. If the fire is too large, evacuate the area immediately and call 9-1-1.

Are there any questions?

Step 4 Set the expectation (this is how you can say it)

As part of our commitment to workplace safety, I encourage everyone to familiarize themselves with the location of fire extinguishers in our store and to review the PASS technique regularly. Additionally, if you notice any damaged or missing fire extinguishers, please report them to management promptly.

Thank you for your attention to this important topic, and let's continue to prioritize safety in all that we do.